

SHIPPING TO THE SUMMIT

Packages should be addressed as follows:

NAME OF PERSON RECEIVING THE BOX

COMPANY NAME

CONFERENCE NAME

c/o Loren Schields, Events Department

2799 Jefferson Davis Highway

Arlington, VA 22202

Pricing charged by the hotel for packages, boxes and pallets (incoming and outgoing):

- Box - \$6.00 with 2 business days of free storage
- Pallet - \$75.00 with 3 business days free storage
- After two business days, the hotel will charge \$6.00/box/day in storage fees
- After three business days, the hotel will charge \$75.00/pallet/day in storage fees